

Sebastian Inlet Tax District

Wednesday, October 9, 2019 4:00 p.m.

Regular Commission Meeting

Sebastian Inlet District Office

Indianapolis, Florida

Minutes

Present at the meeting were Chairman Jenny Lawton Seal, Commissioners Chris Hendricks, Vice Chairman Michael Rowland. Commissioners Frazier and Mitchell were excused absent. Also in attendance were: Executive Director James Gray, Contracts & Accounting Manager Dave Kershaw, Public Information Associate Michelle Malyn, District legal counsel Jack Kirschenbaum, Sebastian Inlet State Park Manager Jennifer Roberts, Mike Donovan (Sea Diversified).

Under Agenda Item I

Call to Order – Chairman Lawton Seal called the meeting to order at 4:00 p.m.

Under Agenda Item II

Approval of the Minutes of the regular Commission meeting of September 11, 2019 – Commissioner Rowland made a motion to approve the minutes. Commissioner Hendricks seconded the motion. **Motion carried 3-0.**

Approval of the Minutes of the Tentative Millage & Budget hearing of September 11, 2019 – Commissioner Hendricks made a motion to approve the minutes. Commissioner Rowland seconded the motion. **Motion carried 3-0.**

Approval of the Minutes of the Final Millage & Budget hearing of September 25, 2019 – Commissioner Hendricks made a motion to approve the minutes. Commissioner Rowland seconded the motion. **Motion carried 3-0.**

Under Agenda Item III

Information and Discussion Agenda

A. Media and Information – There was no discussion of the contents of the media packet.

B. Executive Director's Reports

1. Budget Reconciliation for FY 2018/19

Mr. Kershaw referred Commissioners to the Variance Report included in financial statements. He noted that the Executive Director is authorized to transfer budgeted funds within the two main categories of the budget: 1-General Government Section, 2-Physical Environment. Per a Variance Report run one week ago, there were several categories at 100% + of budget so Mr. Kershaw and Mr. Gray made amendments so that all line items so nothing exceeds 100%.

2. Discussion of Consent Agenda –Mr. Gray detailed consent agenda items.

a. Authorized work for Commission Review: none at this time.

b. Recommended for Approval:

1. Work Order No. 1920-001-FIT-Florida Institute of Technology-State of the Inlet Analysis 2019-20

Mr. Gray indicated this contract authorizes FIT and Dr. Gary Zarillo to continue the long-term data collection and analysis with the *State of the Inlet* report as a final deliverable. As part of that report, Dr. Zarillo looks at sediment transport within the inlet system to help determine our sediment budget, morphological changes at the inlet, and shoreline comparisons. Cost is \$133,200, payable lump sum. This is a budgeted item to be charged to two accounts under Sand

Transfer/Advanced Studies; Inlet Management Plan/State of the Inlet Report-5371-471 and Engineering/Design-5371-473.

2. Work Order No. 1920-002-SDI-Sea Diversified, Inc.-Additional Easement Surveys

Mr. Gray reiterated that SID is currently in the process of renewing, consolidating and modifying easements it holds within Sebastian Inlet State Park. Several easements have all the sketches and legals, and are ready for the renewal process. Two new areas for expansion as previously discussed; 1-the north access easement, modifying the overflow parking lot adjacent to the DMMA, 2-extending the south shore staging area along Coconut Point to include the complete western section. While going through this easement process, the State identified that SID's R-8 Access (our heavy equipment access to the beach for sand bypass projects) may have been expanded over the years due to use. The State has requested that to continue this process along, SID do a site boundary demarcation survey, essentially identifying where those easement boundaries are and what the current boundaries of the site are. This work order approves the needed surveys to include three separate, lump sum tasks. Aggregate cost of \$16,120. Funding available in the Sand Transfers/Advance Studies- Engineering/Design-5371-473.

3. Work Order No. 1920-003-SDI-Sea Diversified, Inc.-Post Hurricane Dorian Hydrographic Survey

Mr. Gray noted the visible impacts to the North Jetty and the inlet's north shoreline by Cove Road post-Hurricane Dorian, as reported to the Commission last month. This work order contracts Sea Diversified to use side-scan sonar to map armor stone placement along both the North and South jetties. It will help us determine where the dislodged armor stone noted by the North Jetty is currently and will also to serve as a baseline for comparison purposes, moving forward. This work order also includes both a topographic and hydrographic survey of the north shoreline by Cove Road. These surveys are necessary for SID to move forward with any repairs. Divided into two lump sum tasks and aggregate cost is \$10,470. Funding available under Construction Programs-Storm Management-5375-462.

4. Work Order No. 1920-004-ATM-Applied Technology and Management, Inc.-Post Hurricane Dorian North Shoreline Design, Permitting, and Construction Phase Services

Mr. Gray reviewed the work order from ATM for design, permitting and construction phase services for the north shoreline repair (see background). ATM has a subcontract with Environmental Science Associates (ESA) to complete this work. Cost is not-to-exceed \$52,451 and funding is available under Construction Programs-Storm Management-5375-462.

Commissioner Hendricks asked if any funding may be available from FEMA as the damage was related to Hurricane Dorian. Mr. Gray indicated we have submitted our repair estimates to Brevard and Indian River County, but we are unaware of whether there's been a federal declaration from FEMA. Mr. Gray will continue to do research to see if federal sources may be a possibility.

- C. Public Outreach Activities – Mrs. Malyn referred to a summary of activities in the Commission packets. The community event/centennial celebration at Sebastian Inlet State Park has been rescheduled for Saturday, May 2, 2020 as all partners and vendors were interested in setting a new date. The historical coffee table book has gone to press and is scheduled for delivery mid-November. SID will be kicking off a free, monthly educational lecture series in November-April 2020 that will feature scientists and marine experts talking about different topics (hosted at Sebastian Inlet State Park-BG's 2nd floor space, classroom style), and website migration work is ongoing. Mr. Gray and Mrs. Malyn this morning met with FIT Communications Director/staff and Dr. Zarillo to coordinate the release of the *State of the Inlet* report with the goal of getting some media coverage. Also met with Erdman video and American Fence to discuss reinforcing the webcam support structure and Mr. Gray will be bringing more detail on that work forward to the next meeting, as approved by Mr. Gray within his threshold.

Under Agenda Item IV

Park Matters – Jennifer Roberts, SISP Park Manager

Mrs. Roberts provided an update on the Sebastian Inlet Bridge repair/replacement project. There has now been local media attention around the anticipated FDOT project previously referenced. Mrs. Roberts met with FDOT officials several months ago. As far as she knows, plans haven't changed. The first step is conducting a 2-year study that will monitor traffic and boating patterns, as examples of the type of data FDOT will collect. Then, FDOT will accept proposals as part of an open RFP process by which consultants/contractors define the best method, whether to modify the existing structure or tear it down to rebuild. Mrs. Roberts does not have any additional information re: closures or timeframe.

Under Agenda Item V

Legal Counsel Update – Nothing at this time.

Under Agenda Item VI

Public Comment Period – Nothing at this time.

Under Agenda Item VII

Consent Agenda – Commissioner Rowland moved to approve the consent agenda. Commissioner Hendricks seconded. **Motion carried 3-0.**

Under Agenda Item VIII

Commissioner Items – None noted.

Under Agenda Item IX

Unfinished Business – Nothing at this time.

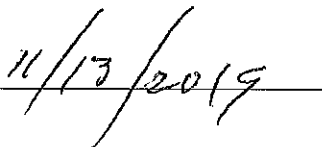
Under Agenda Item X

New Business – Nothing at this time.

Under Agenda Item XI

Adjournment – Chairman Lawton Seal adjourned the meeting at 4:32 p.m.


Secretary/Treasurer


Date