

Sebastian Inlet Tax District

Wednesday, October 13, 2021, at 4 p.m.

Regular Commission Meeting

Sebastian Inlet District Office

114 Sixth Avenue

Indianapolis, Florida 32903

Minutes

Present at the meeting were: Chairwoman Jenny Lawton Seal, Vice Chairman Michael Rowland, Commissioner Beth Mitchell, and Commissioner Chris Hendricks. Commissioner Lisa Frazier was absent (excused). Also, in attendance were: Executive Director James Gray, Contracts & Accounting Manager Dave Kershaw, SID Public Outreach Associate Ed Garland, SID Legal Counsel Jack Kirschenbaum, Jennifer Roberts (SISP), and Bryan Flynn and Susan Shaw (ESA).

Under Agenda Item I

Call to Order – Chairman Lawton Seal called the meeting to order at 4 p.m.

Under Agenda Item II

Approval of the Minutes of the regular Commission meeting of September 8, 2021. Vice Chairman Rowland made a motion to approve the minutes. Commissioner Hendricks seconded the motion. The **motion carried 4-0**.

Under Agenda Item III

Presentations

- A. Bryan Flynn and Susan Shaw, Environmental Science Associates (ESA)
Mr. Gray, prior to introducing Mr. Flynn and Ms. Shaw, explained that he asked ESA to develop a Dredged Material Management Area (DMMA) management plan to serve as a living document that evolves with time. The Commission has the option of formally adopting the management plan in its final form. Mr. Flynn and Ms. Shaw provided an overview and history of ESA's monitoring of the DMMA since 2016 and outlined land management and engineering aspects that should be included in the plan, including wildlife management, herbicide applications, and structural integrity of the facility and related stormwater infrastructure. The security gate was rehabilitated this year. Ms. Shaw concluded that ongoing maintenance of the DMMA has improved its condition from a jungle in 2016 to a manageable facility today. Commissioner Mitchell urged the presenters to be aware that herbicides can be a "hot topic." Mr. Flynn said herbicide applications are consistent with IFAS recommendations, and Ms. Shaw added that ESA is applying herbicides in a manner that should allow for the reduction of their use over time. ESA continues to watch for improvements in herbicides and to continue to nurture more native vegetation at the DMMA. Mr. Gray will come back to the Commission with a final version of the plan, possibly the following month.

Under Agenda Item IV

Information and Discussion Agenda

- A. Media and information
No discussion
- B. Executive Director's Reports:
 1. SID Management Plan Discussion

Mr. Gray advised the Commission that he has been working with Dr. Gary Zarillo (Florida Tech) and found him to be best suited to chair the Technical Advisory Committee (TAC) being developed to provide guidance in the updating of the SID management plan. The TAC would include Indian River County and their consultants, Brevard County and their consultants, Department of Environmental Protection (DEP), SISP and other interested stakeholders. Mr. Gray hopes to bring the proposed TAC membership to the Commission during its November meeting. Mr. Gray is also seeking to hire an engineer who is currently not affiliated with the District to provide a non-biased opinion of the proposed management plan. Commissioner Mitchell requested a resume of the prime candidate, Thomas Pierro of Coastal Protection Engineering. Mr. Gray will provide the Board with the requested information. The first TAC meeting could occur in December 2021, with a total of three or four meetings over a period of six to eight months, Mr. Gray noted.

2. SISP Easement Update

Mr. Gray provided an updated on the status of upland and submerged land easements that are under review by DEP's Division of State Lands.

- Easements 1 and 9 (north and south access) are drafted and awaiting DEP approval
- Easement 2 (beach access area) has been surveyed to reestablish boundaries and is currently submitted for legal review
- Easement 4 (upland at DMMA) is being modified to extend the authorization period from 50 to 60 years
- SID has several submerged easements (north shore and south shore at Coconut Point) that will remain as perpetual easements
- Easements issued are 10, 13, 14. DEP has grouped them together.
- DEP has also issued an easement for the cable corridor for the offshore wave gauge

Mr. Gray said all easements will be brought to the Commission as a single package for approval. He also noted that he soon expects to receive a permit from St. Johns River Water Management District (SJRWMD) for the north shore and south shoreline projects because the agency was waiting for easement conformation from FDEP.

3. North and South Inlet Shoreline Stabilization Project Update

Mr. Gray expects construction to begin in spring, working around SISP's schedule and minimize disruption by these projects. Mr. Flynn provided an overview of the project, noting that the USACE permit is ready but that he is still waiting for SJRWMD permit. He said the project was redesigned in 2020 to ensure the project is within the easement. Old sheet pile is exposed on the north shore but will work to break boat wakes and typical high-water levels. It will serve as the first line of defense in the stabilization. There will be a two-tiered approach to stabilizing the shoreline, but the project will connect to the existing jetty. Public access will not be inhibited while work is going on, Mr. Flynn said. Mrs. Roberts has walked the project site and said she is happy to see the shoreline reinforced but still usable by the public. The south shoreline was also impacted by hurricanes Matthew and Dorian, toppling toe stones, which provide critical support to the shoreline structure. The area has been destabilized. The project will restabilize the shoreline toe stones and pockets where toe stones have been lost. The contractor will require about three months to complete the project.

4. Jetty Inspection Update
Mr. Gray said the inspection of the north and south jetties will begin Tuesday, Oct. 18, 2021, and continue throughout the week. Removal of the grates is an additional cost, about \$6,000, but is necessary. The inspection should take about two days, but the closure of the jetties should not be more than a week. SID is launching a campaign to inform the public about the pending closure.
5. Discussion of Consent Agenda
Mr. Gray reviewed the four Consent Agenda items for the Commission's approval. (Details are found under item IX).

Under Agenda Item V

Public Outreach Activities

Mr. Garland provided a brief overview of outreach activities, including a campaign to solicit photos from anglers for SID's new "commonly caught fish species" webpage, an updated fishing page design and a 14 percent increase in website visits in September. Peak Facebook posts have reached more than 2,000 people.

Under Agenda Item VI

Park Matters — Jennifer Roberts, SISP Park Manager

Mrs. Roberts said sea turtle nesting season is winding down, construction on the new restroom continues and staff has been working on beautifying the park, including installing new landscaping and pavers. There is no update on when the new turtle statue will be installed. Upgrades to the park began in preparation for Governor DeSantis' recent visit to SISP.

Under Agenda Item VII

Legal Counsel Update — Jack Kirschenbaum, Gray Robinson

Nothing to report.

Under Agenda Item VIII

Public Comment Period

No public comments.

Under Agenda Item IX

Consent Agenda

A. Authorized Work for Commission Review

1. The Gilman Corporation

Work Order No. 2122-002-TGC, Channel Marker Buoy and Anchor Systems

This agenda item authorizes the purchase of a red floating buoy and anchoring system. Mr. Gray and Vice Chairman Rowland were on the water and noticed a few channel markers missing, as well as one that dislodged. Hopefully, by November the rigging and buoy will be in stock.

B. Recommended for Approval

1. Work Order No. 2122-001-ESA, Environmental Sciences Associates North and South Shore Rehabilitation, Final Design and Construction

Mr. Gray said these rehabilitation projects go back to hurricane Matthew. SID is using funds remaining from two earlier work orders that were not completed. The \$53,492.65 will be consolidated to be used for the contract with ESA totaling \$53,190.

2. Certificate of Deposit/Florida Prime Investment Pool
Mr. Kershaw said the District has been investing its surplus funds into CDs with PNC Bank. All CDs are maturing in 2022. The yields on the CDs: .01 and .05. Per the Florida Statute, SID can only invest in U.S. Treasuries, CDs, savings accounts, money market accounts, Local Government Surplus Funds Trust Funds also known as Florida Prime. Mr. Kershaw recommended that the Commission authorize the Executive Director to transfer execute the Florida Prime Participating Resolution in or to transfer funds to Florida Prime if and when the yield rate is higher than that of PNC CDs.
3. Capitalization Policy – Fixed Asset Threshold Change
Mr. Kershaw said SID's fixed asset policy is to capitalize any purchase of equipment or property of more than \$750. The Government Finance Association recommends a \$5,000 amortization. Auditors recommended using Florida Administrative Code Chapter 691 as a justification for increasing capitalization policy. Mr. Kershaw requested the Commission to approve raising the fixed asset threshold from \$750 to \$5,000 and have the Executive Director execute a revision to the fixed asset policy.
4. Work Order No. 2122-003-LSS, Land Sea Surveying, Sebastian Inlet Channel Buoy Deployment
Mr. Gray said Land and Sea has the capability to deploy the shackles and buoy in the Sebastian Inlet Channel and reset another that was out of place. Funds are available for this work to be completed.

Commissioner Mitchell made a motion to approve the Consent Agenda and Vice Chairman Rowland seconded the motion. The **motion carried 4-0**.

Under Agenda Item X
Commissioner Items

Commissioner Hendricks — Nothing to share.

Commissioner Frazier — Absent

Commissioner Rowland — Nothing to share.

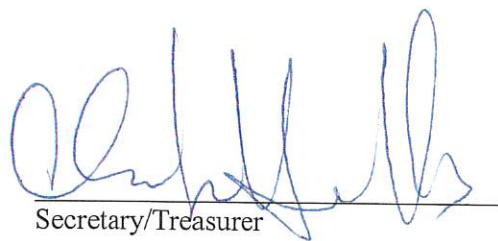
Commissioner Mitchell — Nothing to share.

Chairwoman Lawton Seal — Nothing to share.

Under Item XI
Unfinished Business
No unfinished business was discussed.

Under Item XII
New Business
No new business was discussed

Under Item XIII
Adjournment — Chairwoman Lawton Seal adjourned the meeting at 5:29 p.m.


Secretary/Treasurer

10/10/2021
Date